

# ON THE LETTERHEAD

[Date]

[Carrier's Name]

[Carrier's Address Line 1]

[Carrier's Address Line 2]

## **NOTICE TO STOP GOODS IN TRANSIT**

Dear Sir,

You are in receipt of a shipment in transit, shipped by us, and scheduled to be delivered at the following address:

[Consignee's Name]

[Consignee's Designation]

[Consignee's Address Line 1]

[Consignee's Address Line 2]

A copy of the shipping documents is enclosed herewith for your reference.

You are hereby instructed to stop the said shipment in transit, and not to deliver the same to the consignee. You are further instructed to ship the goods back to us, for which hereby agree to pay the freight charges.

Please note that no bill of lading or other document of title has been delivered to the Consignee.

Regards,

[Name]

[Designation]

[Address Line 1]

[Address Line 2]

[Contact Number]

[Email Address]