

Account opening form of a firm (To be on the letterhead of the firm)

To,
The Manager,
(Please insert name of the bank),
(Please insert the address of the bank),

(Please insert date)

Subject: Request for opening of account

Sir,

M/s _____ (please insert name of the firm) is a partnership firm registered under the Partnership Act, 1932 (Certificate enclosed). The firm is presently engaged in the business of _____ (please insert nature of the business). Under clause no. (please insert the respective clause) of the deed of partnership (a copy whereof is enclosed for your reference), it is requested that a current account be opened under the name of (please insert the title of the business) in your bank.

As provided in the said clause Mr. (please insert name of partner) and Mr. (please insert name of partner) will jointly operate the said account. It is specifically stated that none of us shall individually be entitled to withdraw any sum from the said account maintained with your respective bank.

The firm shall be bound by the rules of the Bank issued from time to time by the bank.

The specimen signatures of all the partners along with their CNICs are appended herewith for reference.

Yours faithfully,

Signed

Signed

(Please insert name of the Partner)

(Please insert name of the Partner)

Enclosures:

1. Copy of firm registration certificate
2. Copy of partnership deed
3. Copies of CNICs of partners
4. Specimen signatures of partners

